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# MEMORANDUM

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*To:* Mayor & Members of Council  
*cc:* City Finance Director, City Manager, City Law Director  
*From:* Roxanne  
*Subject:* General Information  
*Date:* January 20, 2017

## CALENDAR [January & February]

### MONDAY, JANUARY 23, 2017

#### MEETINGS

6:15 pm – *Volunteer Firefighters' Dependents Fund Board*

6:30 pm – *Volunteer Peace Officers' Dependents Fund Board*

7:00 pm – *Special City Council Meeting*

1. Approval of Plans and Specifications for the WTP Improvements and Renovations Project
2. Appointment of TIRC Representatives

#### CANCELLATIONS

- Finance and Budget Committee Meeting
- Safety and Human Resources Committee Meeting

### **TUESDAY, JANUARY 24, 2017**

4:30 pm – *Civil Service Commission Meeting*

### **WEDNESDAY, JANUARY 25, 2017**

6:30 pm - *Park and Rec Board Meeting*

### **FRIDAY JANUARY 27, 2017**

10:00 am – *Healthcare Cost Committee Meeting*

### MISCELLANEOUS

- OML Legislative Bulletin/January 20, 2017

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Records Retention - CM-11 - 2 Years

# JANUARY 2017

SUN	MON	TUE	WED	THU	FRI	SAT
1 <i>New Year's Day</i>	2 <b>CLOSED</b> <i>New Year's Day Holiday</i>	3 6:15 pm Technology Comm. 7:00 pm City COUNCIL	4	5	6	7 8:00 AM - Civil Service Testing/Mtg.
8	9	10	11	12	13	14
	6:30 pm Electric Committee BOPA  7:00 pm Ad-hoc Committee on Strategic Vision and Organizational Health	2:30 pm Preservation Comm.				
15	16	17	18	19	20	21
	6:00 pm Tree Commission 7:00 pm City COUNCIL					
22	23	24	25	26	27	28
	6:15 pm -Volunteer Firefighters Dependents Fund Board 6:30 pm - Volunteer Peace Officers' Dependents Fund 7:00 pm - Special Council Mtg.	4:30 pm -Civil Service Commission	6:30 pm -Park and Rec Board		10:00 am - Healthcare Cost Committee	
29	30	31				
	5 <sup>th</sup> Monday – No Scheduled Meetings					

# FEBRUARY 2017

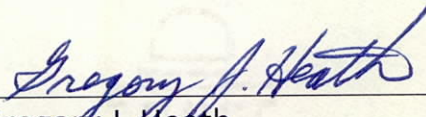
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
	6:15 Technology Committee					
	7:00 pm City COUNCIL					
<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
	6:30 pm Electric Committee	4:30 pm Board of Zoning				
	BOPA	5:00 pm Planning				
	7:00 pm Water/Sewer Comm.	Commission				
	7:30 pm MuniProperties/ED					
	Committee					
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
	6:00 pm City Tree Commission					
	6:00pm Ad-hoc Committee		6:30 pm Park & Rec Board			
	Organizational Health &					
	Strategic Vision Committee					
	6:15 pm Parks & Rec Comm.					
	7:00 pm City COUNCIL					
<b>26</b>	<b>27</b>	<b>28</b>				
	6:30 pm Finance and Budget					
	Committee	4:30 pm Civil Service				
	7:30 pm Safety and Human					
	Resources Committee					
	Joint Meeting w/Townships					
	and HCSJAD					

*City of Napoleon, Ohio*  
**VOLUNTEER FIREFIGHTERS' DEPENDENTS FUND BOARD**  
**Meeting Agenda**

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio 43545

Monday, January 23, 2017 at 6:15 pm

1. Approval of Minutes: January 25, 2016 (*In the absence of any objections or corrections, the Minutes shall stand approved.*)
2. Appointment of the fifth Member of the Board
3. Members Oath of Office
4. Election of Officers
5. Any other matters currently assigned to the Board
6. Adjournment



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Gregory J. Heath

Finance Director/Clerk of Council

*City of Napoleon, Ohio*  
**VOLUNTEER PEACE OFFICERS' DEPENDENTS FUND BOARD**  
**Meeting Agenda**

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio 43545

Monday, January 23, 2017 at 6:30 pm

1. Approval of Minutes: April 18, 2016 *(In the absence of any objections or corrections, the Minutes shall stand approved.)*
2. Appointment of the fifth Member of the Board
3. Members Oath of Office
4. Election of Officers
5. Any other matters currently assigned to the Board
6. Adjournment



Gregory J. Heath

Finance Director/Clerk of Council

*City of Napoleon, Ohio*

**SPECIAL MEETING**  
of  
**CITY COUNCIL**

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

Special Meeting Agenda

**Monday, January 23, 2017 at 7:00 pm**

- 1) Approval of Plans and Specifications for the Water Treatment Plant Improvements and Renovations project.
- 2) Appointment of TIRC Representatives
- 3) Any matters that may properly come before Council
- 4) Adjournment.



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Gregory J. Heath

Finance Director/Clerk of Council



# CITY OF NAPOLEON, OHIO

255 West Riverview Avenue • P. O. Box 151 • Napoleon, Ohio 43545

Phone (419) 599-1235 • Fax (419)-599-8393

www.napoleonohio.com

## MEMORANDUM

**To:** Finance and Budget Committee, City Council, Mayor, City Finance Director, City Law Director, City Manager, Department Supervisors, Newsmedia

**From:** Gregory J. Heath, Finance Director/Clerk of Council *G.H.*

**Date:** January 19, 2017

**Re:** Finance and Budget Committee Meeting Cancellation

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The Finance and Budget Committee scheduled to meet on January 23, 2017 at 6:30 pm has been CANCELED due to the lack of agenda items.



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## MEMORANDUM

**To:** Safety and Human Resources Committee, City Council, Mayor, City Finance Director, City Law Director, City Manager, Department Supervisors, Newsmedia

**From:** Gregory J. Heath, Finance Director/Clerk of Council *G. H.*

**Date:** January 19, 2017

**Re:** Safety and Human Resources Committee Meeting Cancellation

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The Safety and Human Resources Committee scheduled to meet on January 23, 2017 at 7:30 pm has been CANCELED due to the lack of agenda items.



*City of Napoleon, Ohio*

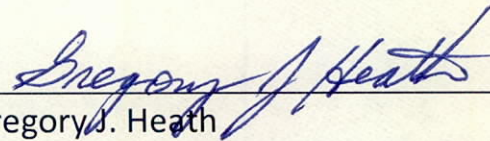
**CIVIL SERVICE COMMISSION**

Meeting Agenda

**Tuesday, January 24, 2017 at 4:30 pm**

Location: Council Chambers, 255 West Riverview Avenue, Napoleon, OH

1. Approval of the Minutes from December 13, 2016 and January 7, 2017 (*in the absence of any objections or corrections, the minutes shall stand approved.*)
2. Review of Physical Agility Testing prior to the Written Test.
3. Discussion on possibility of New Test for Firefighter/EMT.
4. Any other matters to come before the Commission.
5. Adjournment.



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Gregory J. Heath

Finance Director/Clerk of Council

*City of Napoleon, Ohio*

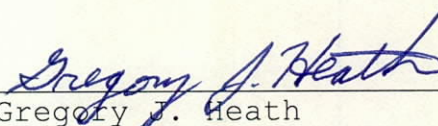
**PARKS & RECREATION BOARD**

Meeting Agenda

Wednesday, January 25, 2017 at 6:30 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

1. Call to Order
2. Organization of Board Members
3. Approval of the Minutes of November 30, 2016 *(in the absence of any objections or corrections, the Minutes shall stand approved)*
4. Discussion and/or Action on Donation from the Henry County Community Foundation.
5. Miscellaneous
6. Any Other Matters to come before the Board



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Gregory J. Heath  
Finance Director/Clerk of Council

*City of Napoleon, Ohio*

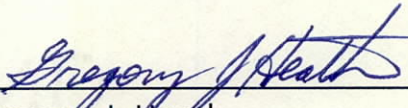
**HEALTHCARE COST COMMITTEE**

Meeting Agenda

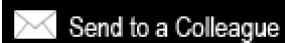
**Friday, January 27, 2017 at 10:00 am**

LOCATION: Council Chambers, 255 W. Riverview Avenue, Napoleon, Ohio 43545

- 1) Approval of Minutes from October 14, 2016 and October 18, 2016. *(In the absence of any objections or corrections, the Minutes shall stand approved.)*
- 2) Discussion on Three Year Wellness Program.
- 3) Any other matters currently assigned to the Committee
- 4) Adjournment

  
\_\_\_\_\_  
Gregory J. Heath  
Finance Director/Clerk

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## Legislative Bulletin

**January 20, 2017**

Although the 132<sup>nd</sup> General Assembly officially began its two-year session two weeks ago, the legislature was largely inactive this week, as many legislators and state officials headed to Washington D.C. for the inauguration of the 45<sup>th</sup> U.S. President. With this temporary lull in legislative activity, the league staff has continued their schedule of meetings with members of the House, Senate and state agency officials to outline legislative priorities of municipalities and to learn of legislative proposals being considered that could affect cities and villages. We have had encouraging feedback in our conversations with new and returning members of the legislature to our message of increasing support for cities and villages and the need for a renewed partnership and spirit of cooperation between the state and its municipal partners.

### **LEGISLATIVE POLICY STATEMENT/STRATEGIC FRAMEWORK REPORT MAILING**

OML has begun mailing our members the long-anticipated Strategic Framework, along with our newly-revised public policy agenda for the upcoming 132<sup>nd</sup> General Assembly.

The Strategic Framework is the final result of a months-long collaboration with former Voinovich administration Budget Director Dr. Gregory R Browning of Capital Partners. Dr. Browning's extensive research provides a clear and striking examination of the current state of Ohio's municipalities and presents a comprehensive view of the challenges municipalities face in areas such as transportation, infrastructure and the ongoing opiate epidemic. Additionally, it outlines the reforming of a strong partnership between the State and its municipalities, initiating a reinvestment by the State into our local communities as the economic engines that drive the State towards success. The new public policy agenda frames the values of our members within four main driving initiatives: creating jobs, protecting our citizens, investing in public infrastructure and clean water, and advancing good government and fiscal responsibility. This agenda will direct OML's legislative advocacy, guide the state-local partnership and gauge progress.

We hope you use these publications as tools to educate your communities and civic groups on the priorities of Ohio's municipalities. We have created them to be the foundation upon which we will build a stronger and effective league, better equipping us

in our advocacy efforts in the Legislature and in our role as a resource for you, our members and local communities. If for some reason you do not receive a copy, please contact us so we can send it to you.

### **PLYWOOD-BOARDING PROVISIONS OF EXPEDITED FORECLOSURE BILL SOON TO GO INTO EFFECT**

On January 4, 2016 the Governor signed House Bill 463, introduced by Jonathan Dever (R-Madeira), which created an expedited process for mortgagors doing foreclosures on vacant and abandoned properties. A late amendment was added which prohibits the use of plywood to secure real property that a court has deemed "vacant and abandoned." The provision will go into effect April 4, 2017.

This is the first statewide ban on mortgage lenders using plywood to board up vacant structures. Lenders will be required to use alternative boarding materials, such as glass-like poly carbonate. Some local officials believe this will help disguise the spread of abandonment and blight. Clear boards may also allow police to see into the property to ensure there are no intruders.

The provisions are still being reviewed by some city officials to determine how it will impact their communities. Unfortunately, such materials can increase the costs of boarding. A sheet of plywood runs about \$20, while a 48-by-96 inch Secure View window cover runs about \$115 per sheet. A Secure View security door costs about \$395.

Some municipal attorneys have opined the new law only applies to mortgage foreclosure situations and not to a municipality that is acting under local ordinances to abate nuisances, condemn properties, or secure a property for health and safety reasons. We recommend municipal officials consult with their municipal legal counsel as to the application of this provision.

### **WATER INFRASTRUCTURE REPORT RELEASED**

Earlier this week, the Greater Ohio Policy Center (GOPC) released a report entitled "Strengthening Ohio's Water Infrastructure: Financing and Policy." The report takes a critical examination of how Ohio policymakers can promote new ways of doing business in the water utility sector that can increase long-term financial sustainability. Water and sewer utilities are faced with the need to invest billions of dollars to modernize infrastructure installed decades ago, and the fiscal realities of many political subdivisions cannot afford to contribute to the investment. The report identifies that Ohio has some of the largest revolving loan programs in the nation through the Ohio EPA and the Ohio Water Development Authority, it's not as straightforward as it seems. In order to access multiple state and federal funding sources, local utilities must navigate through a complicated web of different applications, funding criteria, and timelines. This confusing and time-consuming process significantly complicates the management of water and sewer utility -a critical component of a successful community.

Over the summer, league staff attended a presentation of the information by compiled by GOPC and we look forward to coordinating our advocacy efforts with the Ohio General Assembly to find solutions to these and other issues important to Ohio cities and villages.

**The report can be accessed here:**

<http://www.greaterohio.org/files/pdf/water-and-sewer-infrastructure-report.pdf>

### **U.S. EPA LAUNCHES NEW PROGRAM WITH \$1 BILLION IN LOANS AVAILABLE FOR WATER INFRASTRUCTURE PROJECTS**

The League would like to notify members that last week the U.S. Environmental Protection Agency (EPA) announced the availability of nearly \$1 billion in credit assistance for water infrastructure projects under the Water Infrastructure and Innovation Act (WIFIA) program. The program is available to local governments for such projects as: drinking water treatment and distribution, wastewater conveyance and treatment projects, enhanced energy efficiency projects, desalination, aquifer recharge, alternative water supply, water recycling projects, and drought prevention projects.

For more information, visit [www.epa.gov/wifia](http://www.epa.gov/wifia).

### **OML/OMAA HOSTS WEBINAR ON JEDDS LAW-LEGAL UPDATES & CASE STUDIES**

On January 25, 2017, the League, along with the Ohio Municipal Attorneys Association (OMAA) will be hosting a webinar presenting a general discussion on Joint Economic Development Districts (JEDDs), plus a discussion of recent changes to the law, and examples of how communities have successfully used JEDDs. The presenters will be attorneys from the law firm Bricker and Eckler, Christiane W. Schmenk (more information here <http://www.bricker.com/people/christiane-schmenk> ) and Robert F. McCarthy (more information here <http://www.bricker.com/people/robert-mccarthy> ) both of whom have extensive experience in public economic development in Ohio.

Complimentary copies of the power point slides will be sent to Registrants.

COST: \$100 per registrant.

[REGISTRATION FORM](#)

- Email form: [cgrant@omloho.org](mailto:cgrant@omloho.org)

- or Mail form: 175 S. Third St. Suite 510 Columbus, OH 43215

Each session is limited to 30 registrants. However, registrants are encouraged to set up for the webinar in a conference room, with a speaker phone and computer screen, and to invite other city officials to attend. Registrants are encouraged to notify Cyndie (614.221.4349) of the number of participants attending the webinar (for our records).

### **NEW HOUSE COMMITTEE CHAIRS ANNOUNCED**

Late last week Ohio Speaker of the House Cliff Rosenberger (R-Clarksville) announced his appointed Chairpersons of the House's various committees. The full membership of these committees will be announced at a later date. The committee chairs are as follows:

**Agriculture & Rural Development**

Chair: Rep. Brian Hill (R-Zanesville)

Vice chair: Rep. Kyle Koehler (R-Springfield)

**Armed Services, Veterans Affairs and Homeland Security**

Chair: Rep. Terry Johnson (R-McDermott)

Vice chair: Rep. Laura Lanese (R-Grove City)

**Aging and Long Term Care**

Chair: Rep. Steven Arndt (R-Port Clinton)

Vice chair: Rep. Dorothy Pelanda (R-Marysville)

**Civil Justice**

Chair: Rep. Jim Butler (R-Oakwood)

Vice chair: Rep. Jim Hughes (R-Upper Arlington)

**Community & Family Advancement**

Chair: Rep. Tim Ginter (R-Salem)

Vice chair: Rep. Margy Conditt (R-Liberty Township)

***-Community & Family Advancement Subcommittee***

Minority Affairs: Chair to be determined

**Criminal Justice**

Chair: Rep. Nathan Manning (R-North Ridgeville)

Vice chair: Rep. Jeff Rezac (R-Clayton)

**Economic Development, Commerce & Labor**

Chair: Rep. Ron Young (R-Leroy Township)

Vice chair: Rep. Anthony DeVitis (R-Green)

**Education & Career Readiness**

Chair: Rep. Andrew Brenner (R-Powell)

Vice chair: Rep. Marilyn Slaby (R-Copley)

**Energy & Natural Resources**

Chair: Rep. Al Landis (R-Dover)

Vice chair: Rep. Christina Hagan (R-Alliance)

**Federalism & Interstate Relations**

Chair: Rep. Kristina Roegner (R-Hudson)

Vice chair: Rep. Scott Lipps (R-Franklin)

**Finance**

Chair: Rep. Ryan Smith (R-Bidwell)

Vice chair: Rep. Scott Ryan (R-Granville Township)

***- Finance Subcommittees***

Agriculture, Development and Natural Resources (Chair: Rep. Andy Thompson, R-Marietta)

Health and Human Services (Chair: Rep. Mark Romanchuk, R-Mansfield)

Higher Education (Chair: Rep. Rick Perales, R-Beavercreek)

Transportation (Chair: Rep. Rob McColley, R-Napoleon)

Primary and Secondary Education (Chair: Rep. Bob Cupp, R-Lima)

State Government & Agency Review (Chair: Rep. Keith Faber, R-Celina)

**Financial Institutions, Housing and Urban Development**

Chair: Rep. Jonathan Dever (R-Madeira)

Vice chair: Rep. Robert Sprague (R-Findlay)

**Government Accountability & Oversight**

Chair: Rep. Bill Blessing (R-Colerain Township)

Vice chair: Rep. Bill Reineke (R-Tiffin)

**Health**

Chair: Rep. Steve Huffman (R-Tipp City)  
 Vice chair: Rep. Theresa Gavarone (R-Bowling Green)

**Higher Education & Workforce Development**

Chair: Rep. Mike Duffey (R-Worthington)  
 Vice chair: Rep. Niraj Antani (R-Miamisburg)

**Insurance**

Chair: Rep. Tom Brinkman (R-Mt. Lookout)  
 Vice chair: Rep. Mike Henne (R-Clayton)

**Public Utilities**

Chair: Rep. Bill Seitz (R-Cincinnati)  
 Vice chair: Rep. Rick Carfagna (R-Genoa Township)

**Rules & Reference**

Chair: Speaker Clifford A. Rosenberger (R-Clarksville)  
 Vice chair: Rep. Kirk Schuring (R-Canton)

**State & Local Government**

Chair: Rep. Marlene Anielski (R-Walton Hills)  
 Vice chair: Rep. Stephen Hambley (R-Brunswick)

**Transportation & Public Safety**

Chair: Rep. Doug Green (R-Mt. Orab)  
 Vice chair: Rep. Dave Greenspan (R-Westlake)

**Ways & Means**

Chair: Rep. Tim Schaffer (R-Lancaster)  
 Vice chair: Rep. Gary Scherer (R-Circleville)

Full committee assignments will be released next week for the new session. We will be sure to alert our members of the new committee make-up and which committees your member of the legislature will be serving on.

**Meeting/ Training**

<b>OMCA Annual Conference</b>	<b>February 23 &amp; 24</b>	<a href="#"><u>Registration Information</u></a>
<b>OMAA Spring Law Seminars</b>	<b>March 9 &amp; 10</b>	<a href="#"><u>Registration Information</u></a>

[Ohio Municipal League](#)

Legislative Inquires:

[Kent Scarrett, Executive Director](#)

[Edward Albright, Deputy Director](#)

[Josh Brown, Director of Communications](#)